

Thought for the Day – “Social change is better achieved by being for something than against something.”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mrs. Mazurek, Mrs. Naugle, Mrs. Rossi, Mr. Vastell, Mayor Long, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer

Engineer Bove was absent.

Mayor Long opened the meeting with a prayer.

President Crago led the Pledge of Allegiance to the Flag.

Public Attendance – 4

### **PUBLIC HEARINGS**

1. John Hajdukiewicz of 4<sup>th</sup> Street was present to ask Council to comment the Borough is looking much better due to some improvements. In addition, he suggested Council look into having a kayak launch at Depot Street.

### **APPROVAL OF MINUTES**

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the minutes of August 7, 2017.

Motion carried.

### **REPORT OF THE TAX COLLECTORS**

No report was received from Kenneth W. Reger for the period ended August 31, 2017. She distributed the report from Berkheimer Tax Administrator for month ended August 31, 2017, Earned Income Tax, \$46,298.54; Local Service Tax, \$13,886.08.

Report of permits issued 08/01/2017 through 08/31/2017.

Report of Realty Transfers 08/01/2017 through 08/31/2017, check remitted in the amount of \$6,030.42.

### **TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period June 30, 2017.

	General Fund Balance Sheet
Total Assets	\$ 2,165,267.13
Total Liabilities	60,136.39
Fund Balance Reserve	82,000.00

Retained Earnings	1,810,469.54
Income 07/31/2017	212,661.20
Total Liabilities & Equity	\$ 2,165,267.13
Total Revenues	\$ 63,792.32
Total Expenses	105,783.47
Total Deficit	\$ 41,991.15

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,639.02
Liquid Fuels Fund	115,226.38
Capital Improvement Fund - P & P	26,638.13
Fire Equipment & Apparatus	34,526.34
Act 13 Fund	15,175.67
Cemetery Fund	2,105.82
Cemetery Fund – Investment	5,848.81
Perpetual Care Fund	7,316.74
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,484.31
C.D.-Mellon Bank 4,303.80 Playground Fund	10,469.39
Building Fund	\$242,870.07

**BILLS FOR APPROVAL**

The Borough Manager presented Bills for Approval dated September 5, 2017, List 09-2017, General Fund - \$39,895.43.

Motion by Mrs. Klingensmith, seconded by Mrs. Mazurek, to approve the Bills List 09-2017 as presented.

Motion carried.

**COMMUNICATIONS**

1. Presented August Operations report submitted by Eric Trout.
2. Present August Ordinance Enforcement report submitted by Anita Hoffman.
3. Received check in the amount of \$699.60 from Crown Communications for August rent.
4. Received check in the amount of \$14,803.42 from Comcast for 2017 2<sup>nd</sup> quarter franchise fees.
5. Presented the 2018 minimum municipal obligation for pension plans reviewed at the agenda meeting on August 28, 2017, reporting the Borough general obligation at \$9,537.00.
6. As reported at a prior meeting, the Borough received \$4,080.30 for 2016 Act 13 funds.

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to split the funds 50/50 for emergency preparedness/public safety and stormwater.

Motion carried. Received notice of a Local Transportation Delivery Workshop on August 25<sup>th</sup> @ 10: A.M. at North Belle Vernon Fire Department.

7. Received invoice no. 8 from Pennoni in the amount of \$35,994.36 for the East Hillis Street Bridge.

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to submit the same to PennDOT for reimbursement.

Motion carried.

8. Reported complaints have been received for trees over hanging the streets, in right-of-ways and on private property. In addition, there are dead trees at the Park & Pool. Borough Manager Schaefer was directed to obtain quotes for removal of trees. In addition, Mrs. Mazurek will get an opinion from the Code Enforcement Officer.

9. Borough Manager requested permission to respond to the Route 119 audit comments. She will present her response to Council for review/approval before submitting to SPC.

### **REPORT OF THE PUBLIC WORKS SUPERVISOR**

#### Parklet Concrete/Electric Quotes

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the following for work at the parklet: concrete from Concrete Solutions in the amount of \$13,800.00; electrical from AmPro in the amount of \$8,400, contingent upon the project being able to be completed by November.

Motion carried.

### **REPORT OF THE ENGINEER**

#### 2017 Street Project Update

Reported the project is nearing completion.

#### Land Development Plan

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to authorize the President's signature on the Land Development Plan for a fabric covered storage building submitted by A & C Property Holdings LLC.

Motion carried.

### **REPORT OF THE SOLICITOR**

#### MAWC

Solicitor Lampl reported she will be proceeding with the original subdivision plan for the Public Works facility.

### **NEW BUSINESS – COMMITTEE REPORTS**

#### **NEW BUSINESS**

Resolution No. 06-2017

A RESOLUTION AUTHORIZING THE BOROUGH OF YOUNGWOOD TO SUBMIT TO QUALIFIED VOTERS OF THE NOVEMBER 7, 2017 GENERAL ELECTION BALLOT A REFERENDUM QUESTION ON WHETHER TO ESTABLISH AN ANNUAL SPECIAL LIBRARY TAX OF ONE MILL ON THE DOLLAR ON ALL TAXABLE REAL PROPERTY IN THE BOROUGH OF YOUNGWOOD

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to adopt Resolution No. 06-2017.

Motion carried.

### **REPORT OF MAYOR LONG**

#### Miscellaneous

Reported Bove Engineering will be receiving an award at the Conservation District Banquet on September 13<sup>th</sup>.

### **PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH**

#### Newsletter

Reported the newsletter deadline is September 10<sup>th</sup>.

#### YARD

Reported YARD is raising funds to purchase a clock for in the parklet.

### **FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST**

#### Preliminary Budget Requests

Announced the preliminary budget requests are due by September 15, 2017.

### **PUBLIC WORKS/EQUIPMENT – MR. VASTELL**

#### Snow Removal Policy

Reported the committee will discuss a snow removal policy and present it to Council for review.

### **RECREATION/WORKPLACE SAFETY – MRS. NAUGLE**

#### Recreation

Announced Fall ball has started. The Rec Board is still working on restroom strategies.

### **BUILDINGS, GROUNDS/STORMWATER MANAGEMENT – MRS. ROSSI**

#### Police Survey

Announced the police survey will be included in the newsletter.

### **ORDINANCES/UCC – MRS. MAZUREK**

#### Park & Pool Board Appointment

Motion by Mrs. Mazurek, seconded by Mr. Vastell, to appoint Carol Colburn to the Youngwood Area Park & Pool Board. Term to expire December 31, 2019.

Motion carried.

**REPORT OF PRESIDENT CRAGO**

Handicap Parking Request

Discussion was held on the handicap parking request for 5 South 4<sup>th</sup> Street (First Commonwealth Bank). It was decided to deny the request due to the fact the Bank has its own parking lot and providing a space in that lot would be safer than having it on South 4<sup>th</sup> Street.

**ADJOURNMENT**

President Crago announced the following dates:

- |              |                               |
|--------------|-------------------------------|
| September 25 | - Agenda Meeting @ 7:00 P.M.  |
| September 28 | - WCBA Meeting @ 7:00 P.M.    |
| October 2    | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 8:37 P.M.

Respectfully submitted,

*Diane M. Schaefer*

Diane M. Schaefer, CMC, CBO, CGS  
Borough Manager

---

Lloyd Crago, President  
YOUNGWOOD BOROUGH COUNCIL