

*Thought for the Day – "All we have of freedom, all we use or know – This our fathers bought for us long and long ago."
~ Rudyard Kipling*

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mrs. Mazurek, Mrs. Naugle, Mrs. Rossi, Engineer E. Bove, Solicitor Lampl and Borough Manager Schaefer

Mr. Vastell and Public Works Supervisor Trout were absent.

Mrs. Klingensmith opened the meeting with a prayer.

Mrs. Naugle led the Pledge of Allegiance to the Flag.

Public Attendance – 1

BID OPENING – 2017 STREET PROJECT

Bids were publicly opened and read as follows for the 2017 Street Project which consists of the Chestnut Street from 1st to 3rd, South 6th Street from Wilson to Burton, Newill Street from 4th to Rockney Lane, Locust Street from 5th to 8th, and ADA curb ramps:

Tresco Paving Corp.	\$196,440.80
Morgan Excavating	\$210,323.00
El Grande Industries	\$229,201.50
Derry Construction Co.	\$237,439.60
A. Folino Construction	\$237,868.57
Ligonier Construction	\$245,093.00
Michael Facchiano Contrg.	\$248,669.00
Shields Asphalt Paving	\$270,925.53

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to award the 2017 street project to Tresco Paving Corp, contingent upon review by the Engineer and Solicitor.
Motion carried.

PUBLIC HEARINGS – STORMWATER MANAGEMENT

None

Borough Manager reported the Public Works Department continues to check catch basins for debris, etc.

PUBLIC HEARINGS

None

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to approve the minutes of June 5, 2017.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended June 18, 2017; total remitted for 2017 taxes is \$3,999.42. She distributed the report from Berkheimer Tax Administrator for month ended June 30, 2017, Earned Income Tax, \$15,409.16; Local Service Tax, \$1,047.68.

Report of permits issued 06/01/2017 through 06/30/2017.

Report of Realty Transfers 06/01/2017 through 06/30/2017, check remitted in the amount of \$874.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period May 31, 2017.

General Fund Balance Sheet	
Total Assets	\$ 2,250,122.23
Total Liabilities	66,690.02
Fund Balance Reserve	82,000.00
Retained Earnings	1,810,468.37
Income 05/31/2017	290,963.84
Total Liabilities & Equity	\$ 2,250,122.23
Total Revenues	\$ 288,865.50
Total Expenses	65,178.51
Total Income	\$ 223,687.09

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,589.95
Liquid Fuels Fund	122,192.94
Capital Improvement Fund - P & P	25,236.95
Fire Equipment & Apparatus	34,523.48
Act 13 Fund	15,174.53
Cemetery Fund	5,803.94
Cemetery Fund – Investment	5,848.37
Perpetual Care Fund	6,872.48
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,484.31
C.D.-Mellon Bank	4,303.80
Playground Fund	10,468.22
Building Fund	\$242,831.52

BILLS FOR APPROVAL

The Borough Manager presented Bills for Approval dated July 3, 2017, List 07-2017, General Fund - \$119,835.75.

Motion by Mrs. Klingensmith, seconded by Vice-President Palmquist, to approve the Bills List 07-2017 as presented.

Motion carried.

COMMUNICATIONS

1. Presented June Operations report submitted by Eric Trout.
2. Received check in the amount of \$699.60 from Crown Communications for July rent.
3. Received check in the amount of \$9,170.33 from Westmoreland County Treasurer for 2nd quarter delinquent tax collections.
4. Received letter from Park & Pool Board President Rob Genard requesting a change in the use of Capital Improvement Funds that were released. Manager Schaefer read the letter.

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to permit the P&P Board to utilize a portion of the released Capital Improvement Funds for remodeling the park bathrooms. The funds were original released for the pavilion #1 kitchen.

Motion carried.

5. Received letter from 201 Depot Inc requesting the closure of Hotel Way starting June 26th from 7:00 A.M. to 4 P.M. for construction of a new patio for Ziggy's Hotel.

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to ratify permission granted to 201 Depot Street Inc. for the requested closure. Mr. Sigwalt is to provide proper traffic control, signs, etc.

Motion carried.

6. Received report on applying agreed-upon procedures pertaining to CDBG funding dated June 20, 2017 as submitted by County Controller, Jeffrey Balzer. No exceptions were found.

7. Received letter dated June 26, 2017 from Beth Lechman, Director of Election, pertaining to a study of polling districts. Manager Schaefer read the letter. At this time, Council does not wish to consolidate precincts.

8. Manager Schaefer requested the Borough follow PennDOT's policy regarding speed limit studies. She recommends Council send a letter to request a speed limit study on Route 119 North in order to reduce the speed limit to 25 mph.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, authorizing the Manager to send a letter requesting the study.

Motion carried.

REPORT OF THE PUBLIC WORKS SUPERVISOR

Absent

REPORT OF THE ENGINEER

BFS Update

Reported the underwater stormwater management was installed at the development.

REPORT OF THE SOLICITOR

MAWC Resolutions

Reviewed the following Resolutions for Councils adoption:

Resolution No. 03-2017 – A resolution for plan revision to the MAWC's Act 537 Plan eliminating the Youngwood Borough Sewage Treatment Plant.

Resolution No. 04-2017 – A resolution for plan revision transferring the Youngwood Borough Sewage Treatment Plant to the MAWC.

Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to adopt Resolution No. 03-2017 and Resolution No. 04-2017.

Motion carried.

Best Management Practices

Motion by Mrs. Klingensmith, seconded by Mrs. Rossi, to prepare and enter into BMP agreements with Teda J and BFS, to obtain signatures and record the same.

Motion carried.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

COMPREHENSIVE PLAN

A public hearing was held at 6:00 P.M. for public comment on the Borough's Comprehensive Plan.

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to adopt Resolution No. 05-2017 adopting the Borough's Comprehensive Plan.

Motion carried.

REPORT OF MAYOR LONG

Community Picnic

Announced the Community Picnic will be held on Saturday, August 5, 2017 from Noon to 5:00 PM at the Youngwood Park & Pool.

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

No report

FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST

Municipal/Auto/Public Officials Liability Insurance

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to ratify the approval of the municipal/auto/public official's liability insurance with AAIC in the amount of \$23,412.00

Motion carried.

2016 Audit

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to advertise the 2016 Audit.

Motion carried.

PUBLIC WORKS/EQUIPMENT – Mr. Vastell

Absent

RECREATION/WORKPLACE SAFETY – MRS. NAUGLE

No report

BUILDINGS, GROUNDS/STORMWATER MANAGEMENT – MRS. ROSSI

Route 119 Safety Audit

Discussion was held on items presented on the Route 119 Safety Audit.

ORDINANCES/UCC – MRS. MAZUREK

Ordinance Enforcement

Reported the Ordinance Enforcement has been in the Borough frequently.

REPORT OF PRESIDENT CRAGO

No report

EXECUTIVE SESSION

At this time, Solicitor Lampl requested an executive session to discuss litigation.
8:33 P.M. – 8:36 P.M.

ADJOURNMENT

President Crago announced the following dates:

- | | |
|-------------|--|
| July 4 | - Independence Day, Holiday, Office Closed |
| July 10 -15 | - Firemen's Carnival |
| July 31 | - Agenda Meeting @ 7:00 P.M. |
| August 7 | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 8:12 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL

