

*Thought for the Day – "The opportunity for brotherhood presents itself every time you meet a human being."  
~ Jane Wyman*

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mrs. Mazurek, Mrs. Naugle, Mrs. Rossi, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer

Mayor Long arrived at 7:32 P.M.  
Mr. Vastell was absent.

Mrs. Mazurek opened the meeting with a prayer.  
Mrs. Klingensmith led the Pledge of Allegiance to the Flag.  
Public Attendance – 8

### **PUBLIC HEARINGS – STORMWATER MANAGEMENT**

Engineer Bove reported he is updating the stormwater maps. He explained the Borough needs to place more literature regarding stormwater on the website. He is working with the Conservation District to get a joint training for our public works department and New Stanton's.

### **PUBLIC HEARINGS**

1. Barb Harrold of North 4<sup>th</sup> Street was present regarding the blighted properties in town.

### **APPROVAL OF MINUTES**

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to approve the minutes of March 6, 2017.

Motion carried.

### **REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Kenneth W. Reger for the period ended March 24, 2017; total remitted for 2017 taxes is \$42,589.29. She distributed the report from Berkheimer Tax Administrator for month ended March 31, 2017, Earned Income Tax, \$19,539.38; Local Service Tax, \$3,179.05.

Report of permits issued 03/01/2017 through 03/31/2017.

### **TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period February 28, 2017.

General Fund Balance Sheet	
Total Assets	\$ 1,982,356.67
Total Liabilities	81,974.80
Fund Balance Reserve	82,000.00
Retained Earnings	1,810,468.37
Income 02/28/2017	7,913.50
Total Liabilities & Equity	\$ 1,982,356.67
Total Revenues	\$ 150,388.15
Total Expenses	106,057.37
Total Income	\$ 44,330.78

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,515.96
Liquid Fuels Fund	26,105.97
Capital Improvement Fund - P & P	23,135.37
Fire Equipment & Apparatus	34,519.83
Act 13 Fund	15,172.81
Cemetery Fund	5,347.30
Cemetery Fund – Investment	5,847.70
Perpetual Care Fund	6,871.70
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,453.58
C.D.-Mellon Bank	4,303.80
Playground Fund	10,467.04
Building Fund	\$242,773.38

**BILLS FOR APPROVAL**

The Borough Manager presented Bills for Approval dated April 3, 2017, List 04-2017, General Fund - \$49,045.24.

Motion by Mrs. Klingensmith, seconded by Vice-President Palmquist, to approve the Bills List 04-2017 as presented.

Motion carried.

**COMMUNICATIONS**

1. Announced Earth Day Clean-up will be held on Saturday, April 22<sup>nd</sup>. Volunteers will meet at the Borough Building at 8:00 A.M.

2. Presented March Operations report submitted by Eric Trout.

3. Received check in the amount of \$699.60 from Crown Communications for April rent.

4. Read letter from YABA President Sue Bossart requesting the street closures for the Jeffrey "Lance" Wentzel 5K Run/Walk on May 21<sup>st</sup>. In addition, she requested Council's support with water stations.

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to approve closing a portion of Chestnut Street from 2<sup>nd</sup> Street to 1<sup>st</sup> Street, South 1<sup>st</sup> Street from Chestnut to Depot Street, portion of Depot Street from 2<sup>nd</sup> Street to Avenue B and Hillis Street from Borough line to entrance road to Youngwood Commons.

Motion carried.

5. Presented the "draft" comprehensive plan.

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to proceed with meeting the requirements for plan adoption.

6. Presented the March Ordinance Enforcement report submitted by Anita Hoffman.

**REPORT OF THE PUBLIC WORKS SUPERVISOR**

No report

**REPORT OF THE ENGINEER**

Ballfield Restrooms

Submitted the preliminary drawings to the Building Inspector.

**REPORT OF THE SOLICITOR**

No report

**NEW BUSINESS – COMMITTEE REPORTS**

**NEW BUSINESS**

Library

Mayor Long announced a representative from the Library Board will be present at the Agenda meeting to discuss the proposed library referendum.

**REPORT OF MAYOR LONG**

Events

Mayor Long announced the Drug Awareness seminar on April 11<sup>th</sup> at the Youngwood Volunteer Fire Department beginning at 7:00 P.M.  
He announced the Egg Hunt at the Park & Pool on April 15<sup>th</sup> at Noon.

**PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH**

No report

**FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST**

GO Bond Interest Payment

Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to approve the interest payment in the amount of \$30,410 for the GO Bond.

Motion carried.

Fire Department Request

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the release of \$25,000.00 from the Fire, Equipment and Apparatus fund per the Fire Departments request for a truck payment.

Motion carried.

West Penn Power

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to approve the right-of-way agreement for the installation of two streetlights on Avenue B.

Motion carried.

New Stanton-Youngwood Rotary

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the \$210 membership fee for the New Stanton-Youngwood Rotary.

Motion carried.

Part-time Employee

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to approve the hiring of John Andrews Jr. as a part-time, seasonal employee at a rate of \$9.00/hr contingent upon completion of all pre-employment requirements.

Motion carried.

**PUBLIC WORKS/EQUIPMENT – Mr. Vastell**

Absent

**RECREATION/WORKPLACE SAFETY – MRS. NAUGLE**

Recreation Employees

Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to hire Allison Podkul, Morgan Podkul, Megan Powell and Rachel Naugle as part-time seasonal employees for the Recreation Concession Stand at \$7.25/hour.

Mrs. Naugle abstained.

Motion carried.

**BUILDINGS, GROUNDS/STORMWATER MANAGEMENT – MRS. ROSSI**

Borough Open House

Reported she will have stormwater management information and a police survey available at the open house. She asked permission to contact local restaurants to provide food for the open house.

**ORDINANCES/UCC – MRS. MAZUREK**

Park & Pool Report

Mrs. Mazurek reported the Park & Pool is in need of volunteers.

Ordinances

Reported she is working on fee schedule for fines for those who do not comply when cited for an ordinance violation.

**REPORT OF PRESIDENT CRAGO**

President Crago appointed Mayor Long as the voting delegate and Mrs. Naugle as the alternate for the 2017 PSAB Conference.

**ADJOURNMENT**

President Crago announced the following dates:

- |          |                               |
|----------|-------------------------------|
| April 14 | - Holiday, Office Closed      |
| April 24 | - Agenda Meeting @ 7:00 P.M.  |
| April 25 | - G-14 Meeting @ 6:00 P.M.    |
| April 28 | - WCBA Banquet                |
| May 1    | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 8:46 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS  
Borough Manager

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Lloyd Crago, President  
YOUNGWOOD BOROUGH COUNCIL