

Thought for the Day – "It is important not to mistake the edge of the rut for the horizon."

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mrs. Mazurek, Mrs. Naugle, Mrs. Rossi, Mr. Vastell, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer
Mayor Long was absent.

Vice-President Palmquist opened the meeting with a prayer.

Mrs. Rossi led the Pledge of Allegiance to the Flag.

Public Attendance – 9

PUBLIC HEARINGS

1. Tyler Williams of North 3rd Street was present to give Council more information on his proposed Eagle Scout Project at the Youngwood Playground. He prepared a cost estimate and presented it to Council. Mr. Williams is looking at a May/June start date.

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to authorize Tyler Williams to proceed with his Eagle Scout Project at the \$7,230 estimated amount with an additional \$1,000 contingency amount if needed. Any overages are to be approved by PWS Trout and Borough Manager Schaefer.

Motion carried.

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the minutes of February 6, 2017.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended January 31, 2017; \$17,621.01 was turned over to Westmoreland County as delinquent taxes. She distributed the report from Berkheimer Tax Administrator for month ended February 28, 2017, Earned Income Tax, \$51,541.46; Local Service Tax, \$10,622.01.

Report of permits issued 02/01/2017 through 02/28/2017.

Report of Realty Transfers 02/01/2017 through 02/28/2017, check remitted in the amount of \$750.00.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period January 28, 2017.

General Fund Balance Sheet

Total Assets	\$ 1,676,018.56
Total Liabilities	64,642.52
Retained Earnings	1,547,705.90
Deficit 01/31/2017	19,329.86
Total Liabilities & Equity	\$ 1,676,018.56
Total Revenues	\$ 42,430.02
Total Expenses	61,759.88
Total Deficit	\$ 19,329.86

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,493.44
Liquid Fuels Fund	34,326.77
Capital Improvement Fund - P & P	22,434.97
Fire Equipment & Apparatus	34,518.64
Act 13 Fund	15,172.29
Cemetery Fund	3,597.179
Cemetery Fund – Investment	5,847.50
Perpetual Care Fund	6,871.46
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,453.58
C.D.-Mellon Bank	4,303.80
Playground Fund	10,467.04
Building Fund	\$242,755.69

BILLS FOR APPROVAL

The Borough Manager presented Bills for Approval dated March 6, 2017, List 03-2017, General Fund - \$102,387.16.

Motion by Mrs. Klingensmith, seconded by Vice-President Palmquistl, to approve the Bills List 03-2017 as presented.

Motion carried.

COMMUNICATIONS

1. Presented the February Operations report submitted by Eric Trout.
2. Received check in the amount of \$699.60 from Crown Communications for March rent.
3. Received check in the amount of \$14,347.04 from Comcast for 4th quarter 2016 franchise fees.
4. Received invoice no. 6 from Pennoni in the amount of \$20,606.95 for preliminary design of the East Hillis Street Bridge. Borough Manager was directed to send Hempfield Township a letter notifying them that they are responsible for half of the cost since it is a shared bridge.
Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to ratify the approval and submittal of the invoice to PennDOT for reimbursement.
Motion carried.
5. Received notice of the Westmoreland County Boroughs Association meeting on March 23rd at 7:00 P.M. at the Westmoreland Conservation District. Guest speaker is Allison Strause of PA One Call. RSVP is needed by March 17th.
6. Received deposit in the amount of \$6,520.00 for Act 32 and \$103,028.57 for Act 655 and Act 44 allocations. Total amount deposited in the Liquid Fuels account is \$109,548.57.
7. Presented the February Ordinance Enforcement report submitted by Anita Hoffman.
8. Borough Manager reported she has received some formal complaints about the parking situation on Burton Avenue at Sixth Street. Many called to complain but would not file a formal complaint. The resident, Mr. Clyde McGuinett was in attendance and stated he parked the truck and trailer on Burton Avenue to stop vehicles from driving in his yard. Council requested Mr. McGuinett to remove the truck and trailer as it is in violation of the Borough's ordinance where the vehicle is preventing the free movement of vehicular traffic, including public transportation. It was explained the Ordinance Enforcement would be issuing a violation notice if the vehicles are not removed.

REPORT OF THE PUBLIC WORKS SUPERVISOR

No report

PWS Trout was directed to work with the Engineer to prepare a project for the water problem on Depot Street.

REPORT OF THE ENGINEER

2017 Street Program

Mr. Bove presented the street inventory list to Council. President Crago requested all of Council to review the list and come back with recommendations.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Auditor Appointment

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to appoint DeBlasio & DeBlasio as Auditors for the years 2017, 2018 and 2019.

Motion carried.

Police

Mrs. Rossi reported she met with the Mayor and Police Chief of Southwest Greensburg Borough regarding the possibility of purchasing police man hours. She explained the Commonwealth is considering enacting a fee to be charged to municipalities without police department. The estimated fee for Youngwood is \$76,250.00. At this time, the Commonwealth has not said if the fee would include additional coverage. In her meeting with Southwest Greensburg a proposed fee of \$146,000 per year was discussed for one eight hour shift/seven days a week. President Crago explained the police issue comes up about every five years. It was discussed that there is no definitive legislation regarding charging fees. Vice-President Palmquist suggested contacting other neighboring police departments.

REPORT OF MAYOR LONG

Absent

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

Newsletter

Announced the deadline for the 2nd quarter 2017 newsletter is March 10th.

YARD

Announced YARD will be holding a Spring Craft Show at Tots-N-Tikes on Saturday, March 25th. YARD's future plan is to raise funding to have a clock placed in the parklet.

FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST

MAWC/Sewage Property Subdivision

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to have a survey of the present property, to pay for a subdivision of the property and to amend the present purchase agreement.

Motion carried.

F-550

Reported he met with PWS Trout regarding the specifications for an F-550. The specs will be sent out within the next two weeks.

PSAB Conference

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to authorize reservations for those attending the PSAB Conference May 7th – 10th, 2017.

Motion carried.

WCBA Banquet

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to authorize reservations for those attending the WCBA Banquet on April 28, 2017.

Motion carried.

G-14 Meeting

Reported Youngwood will be hosting the next G-14 Conference meeting on March 28, 2017.

PUBLIC WORKS/EQUIPMENT – Mr. Vastell

No report

RECREATION/WORKPLACE SAFETY – MRS. NAUGLE

No report

BUILDINGS, GROUNDS/STORMWATER MANAGEMENT – MRS. ROSSI

Borough Open House

The open house will be on Tuesday, May 23rd from 6:00 PM – 8:00 PM. Residents will be able to meet representatives from various Borough entities. In addition, there will be an information area for stormwater management.

ORDINANCES/UCC – MRS. MAZUREK

Park & Pool Report

Mrs. Mazurek reported the roof on the equipment garage is in need of being replaced. A claim has been filed on the shifting at the pavilion bathrooms. The Park & Pool is need of volunteers. They are a small group who do a lot at the facility. Opening Day is set for May 31st.

REPORT OF PRESIDENT CRAGO

No report

ADJOURNMENT

President Crago announced the following dates:

- | | |
|----------|-------------------------------|
| March 23 | - WCBA Meeting @ 7:00 P.M. |
| March 27 | - Agenda Meeting @ 7:00 P.M. |
| March 28 | - G-14 Meeting @ 6:00 P.M. |
| April 3 | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 9:11 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL