

*Thought for the Day – "One resolution I have made, and try always to keep, is this: to rise above the little things."
~ Author Unknown*

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mrs. Mazurek, Mrs. Naugle, Mrs. Rossi, Mayor Long, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer
Mr. Vastell was absent.

Mayor Long opened the meeting with a prayer.
President Crago led the Pledge of Allegiance to the Flag.
Public Attendance – 7

PUBLIC HEARINGS

1. Steve & Kim Cheran of 3 South 2nd Street were present to request from Council to allow them to leave the posts along the alley in the right-of-way and be permitted to keep their fence and wall as is. Discussion was held pertaining to right-of-ways and the permitting process. It was explained by Council that the poles were the issue and they all needed removed.
2. Katharina Altman of 311 ½ North 5th Street was present to thank Council and the Public Works Department for rapid response of the temporary fix of the alley.
3. Clyde and Katherine McGinnett of 702 South 6th Street were present regarding posts they installed along the alley on the Borough's right-of-way. Discussion was held on right-of-ways and the Borough's responsibility if the plow truck tears up the yard. Mr. Vastell, Engineer Bove and PWS Vastell were asked to meet with the McGinnett's for alternative solutions.

APPROVAL OF MINUTES

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the minutes of December 5, 2016 and December 19, 2016 as presented.
Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended December 31, 2016; no report was submitted as of date. She distributed the report from Berkheimer Tax Administrator for month ended December 31, 2016, Earned Income Tax, \$15,968.60; Local Service Tax, \$237.96.

Report of permits issued 12/01/2016 through 12/31/2016.

Report of Realty Transfers 11/01/2016 through 11/30/2016, check remitted in the amount of \$2,469.50.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period November 30, 2016.

General Fund Balance Sheet	
Total Assets	\$ 1,708,730.73
Total Liabilities	40,544.26
Retained Earnings	882,835.32
Income 11/30/2016	785,351.15
Total Liabilities & Equity	\$ 1,708,730.73
Total Revenues	\$ 108,353.91
Total Expenses	37,721.89
Total Income	\$ 70,632.02

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$312,443.59
Liquid Fuels Fund	34,325.50
Capital Improvement Fund - P & P	21,034.08
Fire Equipment & Apparatus	7,816.96
Act 13 Fund	15,171.13
Cemetery Fund	5,781.88
Cemetery Fund – Investment	9,846.91
Perpetual Care Fund	6,846.25
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,422.98
C.D.-Mellon Bank	4,329.49
Playground Fund	8,906.04
Building Fund	\$242,716.52

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated January 3, 2017, List 01-2017, General Fund - \$38,684.24.

Motion by Mr. Vastell, seconded by Mrs. Klingensmith, to approve the Bills List 01-2017 as presented.

Motion carried.

COMMUNICATIONS

1. Presented December Operations and Ordinance Enforcement reports submitted by Eric Trout.

2. Received check in the amount of \$699.60 from Crown Communications for January rent.

3. Received in the amount \$4,325.56 from Westmoreland County for the 4th quarter delinquent real estate taxes.

4. Received audit of Magisterial District Court 10-2-01 for the period January 1, 2015 to December 31, 2015 as submitted by County Controller Jeffrey Balzer.

5. Received compliance audit of the Youngwood Volunteer Hose Company No. 1 Relief Association for the period January 1, 2014 to December 31, 2015 as submitted by the Department of the Auditor General.

6. Received audit of the Westmoreland County Land Bank for the year ended December 31, 2015 as submitted by Horner, Wible & Terek Certified Public Accountants.

7. Submitted invoices from Pennoni pertaining to the East Hillis Street Bridge Project. Invoice #3 in the amount of \$9,359.62, Invoice #4 in the amount of \$10,773.49 and Invoice #5 in the amount of \$51,153.15. All invoices will be submitted to PennDOT for approval and 95% reimbursement.

Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to approve the invoices and submit the same to PennDOT.

Motion carried.

8. Presented amendment 01 to subrecipient agreement 16-13B for the CDBG project to Council for approval.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve and authorize signatures on the subrecipient agreement.

Motion carried.

9. Borough Manager read a letter from Sharon Palmer of 232 South 5th Street regarding a fall that occurred on a sidewalk and the overall condition of sidewalks in the Borough.

REPORT OF THE PUBLIC WORKS SUPERVISOR

No report

REPORT OF THE ENGINEER

No report - Was excused at 8:20 P.M.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Resolution No. 01-2017 – Fire Equipment/Apparatus Fund

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to adopt Resolution No. 01-2017 which authorizes the payment of one mill of collected real estate tax for the year 2017 to the Youngwood Borough Fire Department equipment and apparatus fund.

Motion carried.

Resolution No. 02-2017 – Borough Building Improvements

Motion by Mrs. Klingensmith, seconded by Mrs. Naugle, to adopt Resolution No. 02-2017 which authorizes five mills of collected real estate tax for the year 2017 for the bond payment for the Youngwood Borough Building.

Motion carried.

Annual Appointments

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to appoint the following:

- Engineer – Bove Engineering Company
- Solicitor – Elsie Lampl, Attorney at Law
- Five Star Trail – Austin Erhard
- SEO – Emil Bove, Primary, Michael Stack, Alternate
- Vacancy Board – Robin Long

Motion carried.

REPORT OF MAYOR LONG

Reported he attended the DCED Roundtable Discussion on December 20th, with Mr. Palmquist, Mrs. Naugle, Mrs. Mazurek and Borough Manager Schaefer.

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

Newsletter

Announced the deadline for the 2nd quarter 2017 newsletter is March 10th.

FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST

IRS Mileage Rate

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the IRS mileage rate of 53.5 cents.

Motion carried.

G-13 Commitment

Motion by Vice-President Palmquist, seconded by Mrs. Rossi, to participate in the 2017 G-13 conference.

Motion carried.

PUBLIC WORKS/EQUIPMENT – Mr. Vastell

Absent

RECREATION/WORKPLACE SAFETY – MRS. NAUGLE

No report

BUILDINGS, GROUNDS/STORMWATER MANAGEMENT – MRS. ROSSI

No report

ORDINANCES/UCC – MRS. MAZUREK

No report

REPORT OF PRESIDENT CRAGO

No report

ADJOURNMENT

President Crago announced the following dates:

January 30 - Agenda Meeting @ 7:00 P.M.
February 6 - Regular Meeting @ 7:00 P.M.

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 8:46 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Borough Manager

Lloyd Crago, President
YOUNGWOOD BOROUGH COUNCIL