

*Thought for the Day – “The true sign of intelligence is not knowledge but imagination.”  
~ Anonymous*

The Youngwood Borough Council held its regular session on the above date with the following members present:

President L. Crago, Vice-President Palmquist, Mrs. Mazurek, Mrs. Rossi, Mr. Vastell, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Administrative Assistant Moore

Vice President Palmquist opened the meeting with a prayer.  
Mrs. Rossi led the Pledge of Allegiance to the Flag.  
Public Attendance – 4

### **PUBLIC HEARINGS – STORMWATER MANAGEMENT**

Public Works Supervisor Trout reported the catch basins are continuously being monitored for cleaning. The storm drain on 2<sup>nd</sup> Street was good. The drain on N. 8<sup>th</sup> Street still need addressed. Mr. Buffer has been getting water in his yard ever since the old building was torn down. Mr. Bove suggested that we have a table at the Community Picnic to put out the Homeowner's Guide To Stormwater books for everyone to take. We will need to get these ordered.

### **PUBLIC HEARINGS**

1. Mrs. Rhonda Bowen at 201 S. 6<sup>th</sup> Street inquired on a timeframe or if Locust & Hillview were on the scheduled to be repaved. The potholes that have been filled with cold patch keep getting washed out when it rains. Mr. Trout said that they will try and put some hot patch in the holes to see if that sticks.

2. Mrs. Rhonda Bowen at 201 S. 6<sup>th</sup> Street brought up about the curbs not being painted yellow on the corners for the last few years. Wanted to know if that was going to get done this year. She said it seems like 3<sup>rd</sup> & 4<sup>th</sup> Streets always get done but the maintenance department goes no further than that. Mrs. Bowen expressed that if it was not going to get done this year that she was going to go out and buy yellow paint and do them herself. She was assured that they would get painted this year.

3. Mrs. Rhonda Bowen at 201 S. 6<sup>th</sup> Street expressed the concern of young kids climbing onto the rooftops of the play structures and wanted to make sure that we were aware this was happening and that we are taking care of the problem.

4. Mrs. Rhonda Bowen brought up about Holy Cross parishioners parking on both sides of South 8<sup>th</sup> Street on Sunday mornings. She feels there should be no need to be parking on both sides when they put in a nice big parking lot.

### **APPROVAL OF MINUTES**

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the minutes of May 2, 2016, minutes as presented.

Motion carried.

### **REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Kenneth W. Reger for the period ended May 22, 2016; total remitted for 2016 taxes \$136,737.55.

Report of permits issued 05/01/2016 through 05/31/2016.

Report of Realty Transfers 04/01/2016 through 04/30/2016, check remitted in the amount of \$920.00.

### TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period, April 30, 2016.

General Fund Balance Sheet	
Total Assets	\$1,690,967.13
Total Liabilities	51,739.90
Retained Earnings	882,667.13
Income 04/30/2016	756,560.10
Total Liabilities & Equity	\$1,690,967.13
Total Revenues	\$ 272,804.43
Total Expenses	146,083.11
Total Income	\$ 126,721.32

### Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$308,737.79
Liquid Fuels Fund	124,442.57
Capital Improvement Fund - P & P	33,178.00
Fire Equipment & Apparatus	7,814.89
Act 13 Fund	15,167.11
Cemetery Fund	4,503.23
Cemetery Fund – Investment	13,843.70
Perpetual Care Fund	6,112.57
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,422.98
C.D.-Mellon Bank	4,329.49
Playground Fund	8,353.23
Building Fund	\$252,843.29

### BILLS FOR APPROVAL

The secretary presented Bills for Approval dated June 6, 2016, List 06-2016, General Fund - \$48,539.75.

Motion by Vice President Palmquist, seconded by Mr. Vastell, to approve the Bills List 06-2016 as presented.

Motion carried.

### COMPLAINT

The Borough Office received a high grass complaint from residents regarding the property at 316 South 6<sup>th</sup> Street. We spoke with the bank that owns that property twice. Said they would get it taken care but have not done anything to date. We are requesting permission to cut the grass at the property and then lien the property.

Motion by Mrs. Mazurek, seconded by Mrs. Rossi to have the maintenance department cut the grass at 316 South 6<sup>th</sup> Street and then lien the property.

Motion carried.

### COMMUNICATIONS

1. Presented May Operations and Ordinance Enforcement reports submitted by Eric Trout.
2. No permits were issued during the month of May.
3. Received check in the amount of \$699.60 from Crown Communications for June rent.
4. Received check in the amount of \$14,096.44 from Comcast for 1<sup>st</sup> quarter 2016 franchise fee.
5. Received a thank you from the Derco family for all of the prayers, thoughts, food and flowers that were sent with the loss of Mayor Derco.

## **REPORT OF THE PUBLIC WORKS SUPERVISOR**

### Parklet Project

PWS Trout announced that he received a bid of \$1500.00 to remove the flagpole and replace it.

Motion by Mrs. Mazurek, seconded by Scott to move forward with moving the flagpole and replacing it.

Motion carried.

Mrs. Mazurek asked if we could get a bid for everything and get it done all at once. Mr. Trout reported that if we go over a certain amount, we then have to advertise for contractors to bid on the project.

Per President Crago, he would like Mr. Trout to start working diligently to get prices for everything for the parklet project. Mrs. Mazurek is worried that if we put a pergola in the parklet, that we are going to have kids hanging and swinging from it. Mrs. Mazurek brought up about just doing concrete for the parklet. Mr. Trout expressed his opinion that if we are trying to make the parklet look nicer, pavers would look a lot better. Mrs. Mazurek would like Mr. Trout to get bids for both concrete and pavers. Mrs. Bowen recommended to get a price from Chris Slattery Concrete Paving. Mr. Crago feels that we need to get prices for everything, bring them to the meeting and get them voted on. Mr. Trout did bring up that each phase of the project was to be kept under \$5,000.

## **REPORT OF THE ENGINEER**

Engineer Bove is working on the street project and reported that the CDBG project will be starting soon.

Youngwood Commons received permission for the traffic signal retiming. They are requesting that someone from the Borough be available so they are able to get into the cabinets.

## **REPORT OF THE SOLICITOR**

Mrs. Lampl reported that she has been in communication with L&I regarding the playground. A lot of the violations have been eliminated. At this time two violations remain. One violation is the playground plans and the other is the access to the ADA swing. For the permit, we have to pay \$100.00 plus \$20.00 per every \$1000.00 of construction cost for the just the playground.

## **NEW BUSINESS – COMMITTEE REPORTS**

### **NEW BUSINESS**

#### Ordinance No. 521 – No Parking Ordinance

Motion by Vice President Palmquist, seconded by Mr. Vastell to adopt Ordinance No. 521, as long as the line painting is done in house.

Motion carried.

#### Advertise 2016 Street Project

Motion by Mrs. Mazurek, seconded by Mr. Vastell to advertise the 2016 Street Project with bid opening set for July 5, 2016.

Motion carried.

#### Representative Nelson Lease Agreement

Motion by Vice President Palmquist, seconded by Mr. Vastell to accept the lease agreement for Representative Nelson as presented.

Motion carried.

## **REPORT OF MAYOR**

No report - absent

## **PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH**

Mrs. Klingensmith would like for us to try to get prices for the benches in the parklet so that different organizations can buy them.

**FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST**

No report

**PUBLIC WORKS/EQUIPMENT – Mr. Vastell**

No report

Mr. Vastell is planning to sit down with Mr. Trout to go over things.

**RECREATION AND WORKPLACE SAFETY – MRS. NAUGLE**

No report - absent

**BUILDINGS, GROUNDS AND STORMWATER MANAGEMENT – Mrs. Rossi**

**Complaint about 200 S. 3<sup>rd</sup> Street Alley**

Mrs. Rossi has been receiving complaints about this alley. She was informed that it is on the street project to be repaired.

**Complaint about abandoned house at 220 S. 3<sup>rd</sup> Street**

Administrative Assistant Moore explained to Mrs. Rossi that there is a procedure that the Borough has to follow when complaints are received. Administrative Assistant Moore did let Mrs. Rossi know that have received a complaint about the property and a letter was sent to the owner. If the issue is not taken care of a second notice will be sent to the owner of the property.

**Possible alternative to purchasing stencils “ONLY” and an Arrow**

Mrs. Rossi said that after speaking with Mayor Rossi, he said that if there are other Boroughs or Municipalities near us that have items that we are in need of we can ask to borrow them. Mrs. Rossi was informed by Vice President Palmquist and Mr. Trout that the stencils have already been purchased.

**Grant writing for community development**

Mrs. Rossi expressed that there are a lot of grants out there that we can apply for and suggested that we check on reconnectamerica.org for what is available.

**Land options for Public Works Building**

Mrs. Rossi mentioned that there are a lot of properties for sale in Youngwood. Council said that they would have Engineer Bove go out and look at the properties. We have been looking at different properties. We need to purchase property with at least 2-3 acres.

**Borough site updates & effective ways to advertise community events**

Mrs. Rossi feels that the Borough website is not up to date as well as it should be. Mrs. Rossi feels that advertising for ALL community events should be posted on the website. Council told Mrs. Rossi that the website has always only been for events that the Borough is holding. Mrs. Rossi brought up that we should make a page with links to all of the businesses and churches for easy access to see what may be going on elsewhere in the community. Mrs. Bowen suggested that we put an ad on the website that we are looking for a retired volunteer to help update the website.

**ORDINANCES/UCC – MRS. MAZUREK**

**Park & Pool Appointment**

Motion by Mrs. Mazurek, seconded by Vice President Palmquist to appoint John Storey, Jr. to the Park & Pool Board as presented.

Motion carried.

Reported that we are still waiting for a list of damaged items from the Park & Pool Board from the vandalism.

Reported that a resident is concerned that council wants to spend a lot of money and change all the light poles on 3<sup>rd</sup> & 4<sup>th</sup> Streets.

**UCC**

Discussed that we should have a meeting before something happens and we have to have a UCC Board meeting.

**REPORT OF PRESIDENT CRAGO**

Motion by Vice President Palmquist, seconded by Mrs. Mazurek to post the carnival banner.

Motion carried.

Motion by Mr. Vastell, seconded by Vice President Palmquist to approve the closure of 2<sup>nd</sup> Street the week of the Firemen's Carnival.

Motion Carried

**ADJOURNMENT**

President L. Crago announced the following dates:

- |         |   |
|---------|---|
| June 27 | - Agenda Meeting @ 7:00 P.M.                |
| July 4  | - Holiday, Independence Day – Office Closed |
| July 5  | - Regular Meeting @ 7:00 P.M. – Tuesday     |

With no further business to come before Council, President L. Crago adjourned the meeting.

Meeting adjourned at 8:27 P.M.

Respectfully submitted,

Shannon L. Moore  
Administrative Assistant

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Lloyd H. Crago, President  
YOUNGWOOD BOROUGH COUNCIL