

*Thought for the Day – “Courage doesn’t always roar. Sometimes courage is the little voice at the end of the day that says I’ll try again tomorrow.”  
~ Mary Anne Radmacher*

The Youngwood Borough Council held its regular session on the above date with the following members present:

President L. Crago, Vice-President Palmquist, Mrs. Klingensmith, Mr. Long, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer

Mrs. Klingensmith opened the meeting with a prayer.  
President Crago led the Pledge of Allegiance to the Flag.  
Public Attendance – 7

#### **PUBLIC HEARINGS**

1. None

#### **APPROVAL OF MINUTES**

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to approve the minutes of February 1, 2016 and March 7, 2016, with the corrections that were made. In addition, to approve April 4, 2016 minutes as presented.

Motion carried.

#### **REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Kenneth W. Reger for the period ended March 31, 2016; total remitted for 2016 taxes \$69,054.01. The report for the period ended April 27, 2016; total remitted for 2016 taxes \$180,865.17.

Report of permits issued 03/01/2016 through 04/30/2016.

Report of Realty Transfers 02/01/2016 through 02/29/2016, check remitted in the amount of \$580.00. Reports of Realty Transfer 03/01/2016 through 03/31/2016, check remitted in the amount of \$877.50.

#### **TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, audited, for the period December 31, 2016.

General Fund Balance Sheet	
Total Assets	\$ 954,781.90
Total Liabilities	72,114.77
Retained Earnings	849,625.43
Income 12/31/2015	33,041.70
Total Liabilities & Equity	\$ 954,781.90
Total Revenues	\$ 93,494.78
Total Expenses	61,968.40
Total Income	\$ 31,526.38

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the periods, January 31, 2016, February 29, 2016 and March 31, 2016.

General Fund Balance Sheet	
Total Assets	\$ 896,427.53
Total Liabilities	55,017.53
Retained Earnings	882,667.13
Deficit 01/31/2016	41,257.13

Total Liabilities & Equity	\$ 896,427.53
Total Revenues	\$ 27,830.11
Total Expenses	69,087.24
Total Deficit	\$ 41,257.13

General Fund  
Balance Sheet

Total Assets	\$1,523,848.47
Total Liabilities	42,867.98
Retained Earnings	882,667.13
Income 02/29/2016	598,313.36
Total Liabilities & Equity	\$1,523,848.47

Total Revenues	\$ 681,219.08
Total Expenses	41,648.59
Total Income	\$ 639,570.49

General Fund  
Balance Sheet

Total Assets	\$1,565,998.96
Total Liabilities	53,492.09
Retained Earnings	882,667.13
Income 03/31/2016	629,839.74
Total Liabilities & Equity	\$1,565,998.96

Total Revenues	\$ 93,494.78
Total Expenses	61,968.40
Total Income	\$ 31,526.38

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$308,714.49
Liquid Fuels Fund	128,651.39
Capital Improvement Fund - P & P	31,868.69
Fire Equipment & Apparatus	7,813.73
Act 13 Fund	15,166.56
Cemetery Fund	4,503.10
Cemetery Fund – Investment	13,843.20
Perpetual Care Fund	6,112.35
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,422.98
C.D.-Mellon Bank	4,329.49
Playground Fund	8,353.23
Building Fund	\$252,824.21

**BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated May 2, 2016, List 05-2016, General Fund - \$135,356.07.

Motion by Mr. Long, seconded by Mrs. Naugle, to approve the Bills List 05-2016 as presented.

Motion carried.

## COMMUNICATIONS

1. Presented March and April Operations and Ordinance Enforcement reports submitted by Eric Trout.
2. Received \$10.00 revenue for permits issued during the month of March and April.
3. Received check in the amount of \$608.35 from Crown Communications for April rent and \$608.35 for May rent.
4. Received check in the amount of \$14,042.54 from Comcast for 4<sup>th</sup> quarter 2015 franchise fee.
5. Received invitation from New Stanton Borough for CPR/First Aid Training on Tuesday, May 10<sup>th</sup> from 6:00 P.M. – 9:00 P.M.
6. Received Youngwood Park & Pool Board meeting minutes for February 28<sup>th</sup>, March 23<sup>rd</sup> and April 24, 2016.
7. Received condolence letter from Scottdale Borough for the loss of Mayor Derco.
8. Reminded Council of the G-13 Conference to be held on May 19<sup>th</sup> – 21<sup>st</sup>.
9. Reviewed the most recent letter from Labor & Industry regarding the playground. After discussion of the matter, Solicitor Lampl was directed to work with the Borough Manager and send a letter to L & I requesting what is specifically needed to be in compliance.

## REPORT OF THE PUBLIC WORKS SUPERVISOR

### Sale of Roller

PWS Trout asked Council for permission to sale the roller in an “as is” condition. Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to sale the roller “as is”. An agreement would need to be signed by the buyer.  
Motion carried.

## REPORT OF THE ENGINEER

### 2016 Paving Project

Engineer Bove asked Council for their thoughts on a street project. After discussion pertaining to the submitted list of streets and finances, the following motion was made:

Motion by Mr. Long, seconded by Vice-President Palmquist, to approve the street project as follows:

- Alley between South Third Street and Youngwood Commons from the dead end to Chestnut Street
- South 6<sup>th</sup> Street from Painter Avenue to Burton Avenue
- North 6<sup>th</sup> Street from Roosevelt Avenue to Clawson Avenue

In addition, the Borough will work with Columbia Gas to restore the alley from Newill Street to Chestnut Street so this project will be included as part of the Borough’s project.

The allotted amount for the project is \$140,000.00.

Motion carried.

## REPORT OF THE SOLICITOR

No report

## NEW BUSINESS – COMMITTEE REPORTS

### NEW BUSINESS

#### Appointment of Mayor

Motion by Mrs. Mazurek, seconded by Mr. Crago, to appoint Kris Long as Mayor, with term to end on December 31, 2017.

Motion carried.

At this time, Kris Long submitted his resignation from Council.

Motion by Vice-President Palmquist, seconded by Mr. Vastell, to accept Mr. Long’s resignation from Council.

Motion carried.

Mr. Long signed all required papers and was sworn in as Mayor by Solicitor Lampl.

President Crago announced the vacancy on Council. Solicitor Lampl explained Council has 30 days from today to make an appointment to fill the vacancy. Letters of interest will be accepted until May 20<sup>th</sup>. The appointment will be made at the next meeting held on May 23, 2016.

Ordinance No. 521 – No Parking Ordinance

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to table the adoption of Ordinance No. 521.  
Motion carried.

**REPORT OF MAYOR**

No report

**PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH**

Community YARD Sale

Announced the YARD sale is Saturday, June 11<sup>th</sup>.

**FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST**

2015 Retained Earnings

Vice-President Palmquist reported the amount of surplus from 2015 is \$33,041.70.  
Preliminary Engineering – East Hillis Street Bridge

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the submittal for payment to Pennoni Engineering to PennDOT for reimbursement.  
Motion carried.

YABA 5K Street Closures

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to approve the street closings as requested by YABA for the 5K from 7:30 A.M. to 12:00 P.M. The street closures are as follows: Chestnut Street from 2<sup>nd</sup> Street to 1<sup>st</sup> Street, 1<sup>st</sup> Street from Chestnut Street to Depot Street, Depot Street from 1<sup>st</sup> Street to 5 Star Trail to WCCC and Hillis Street from Borough line to 5 Star Trail. Traffic control will be used.

Motion carried.

Memorial Day Permit

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to submit parade request to PennDOT for the VFW Memorial Day parade on May 30<sup>th</sup> at 9:00 A.M.

Motion carried.

NBIS Bridge Inspection

Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to authorize PennDOT to complete the NBIS Bridge Inspections for 2016.

Motion carried.

**PUBLIC WORKS/EQUIPMENT**

No report

**RECREATION AND STORMWATER MANAGEMENT – MRS. NAUGLE**

No report

**BUILDINGS, GROUNDS AND WORKPLACE SAFETY – MR. VASTELL**

Appraisal

Reported the appraisal has been completed. Further discussion will be held.

**ORDINANCES/UCC – MRS. MAZUREK**

UCC Appeals Board

Reported an educational meeting should be held for the members of the UCC Appeals Board.

**REPORT OF PRESIDENT CRAGO**

Comcast Cares Project

Thanked all who volunteered to help with the Comcast Cares Project at the playground.

**ADJOURNMENT**

President L. Crago announced the following dates:

- |           |  |
|-----------|--|
| May 16    | - Town Meeting @ 6:00 P.M. Firehall    |
| May 19-21 | - G-13 Conference                      |
| May 23    | - Agenda Meeting @ 7:00 P.M.           |
| May 30    | - Memorial Day, Holiday, Office Closed |
| June 6    | - Regular Meeting @ 7:00 P.M.          |

With no further business to come before Council, President L. Crago adjourned the meeting.

Meeting adjourned at 8:10 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS  
Borough Manager

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Lloyd H. Crago, President  
YOUNGWOOD BOROUGH COUNCIL