

*Thought for the Day – “Freedom is not worth having if it does not include the freedom to make mistakes.”*

*~ Anonymous*

The Youngwood Borough Council held its regular session on the above date with the following members present:

President L. Crago, Vice-President Palmquist, Mrs. Klingensmith, Mr. Long, Mrs. Mazurek, Mrs. Naugle, Mr. Vastell, Mayor Derco, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer

Mr. Vastell opened the meeting with a prayer.

Vice-President Palmquist led the Pledge of Allegiance to the Flag.

Public Attendance – 6

### **PUBLIC HEARINGS**

1. Matthew Martz presented his proposed Eagle Scout project to Council. His project entails repairing the cross and a small planter around the cross.

Motion by Mr. Long, seconded by Vice-President Palmquist, to approve the Eagle Scout project as presented.

### **APPROVAL OF MINUTES**

President L. Crago asked for additions or corrections to the minutes of the February 1, 2016 regular meeting as presented. Mrs. Mazurek asked about a negative balance shown on the minutes. Borough Manager Schaefer will look into the problem. Therefore, the minutes have been tabled until next meeting.

### **REPORT OF THE TAX COLLECTORS**

The Secretary distributed the report from Kenneth W. Reger for the period ended January 31, 2016; total of \$16,540.83 was turned over to Westmoreland County for delinquent taxes.

Report of permits issued 02/01/2016 through 02/29/2016.

Report of Realty Transfers 01/01/2016 through 01/31/2016, check remitted in the amount of \$8,498.95.

### **TREASURERS REPORT**

#### Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$308,664.68
Liquid Fuels Fund	35,294.79
Capital Improvement Fund - P & P	30,649.78
Fire Equipment & Apparatus	58,303.26
Act 13 Fund	15,165.40
Cemetery Fund	3,028.83
Cemetery Fund – Investment	13,842.14
Perpetual Care Fund	6,111.88
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,422.98
C.D.-Mellon Bank	4,329.49
Playground Fund	8,352.30
Building Fund	\$144,319.42

### **BILLS FOR APPROVAL**

The secretary presented Bills for Approval dated March 7, 2016, List 03-2016, General Fund - \$49,896.44.

Motion by Mrs. Klingensmith, seconded by Mr. Vastell, to approve the Bills List 03-2016 as presented.

Motion carried.

## COMMUNICATIONS

1. Presented February Operations and Ordinance Enforcement reports submitted by Eric Trout.
2. No permits were issued during the month of February.
3. Received check in the amount of \$608.35 from Crown Communications for March rent.
4. Received deposit in the amount of \$6,520.00 for Act 32 and \$95,337.25 for Act 655 and Act 44 allocations. Total amount deposited in Liquid Fuels account is \$101,857.25.
5. Received invitation to attend the Annual Emergency Management Seminar for Westmoreland County Elected Officials and Emergency Management Coordinators on Wednesday, April 13 from 9:00 A.M. to 3:00 P.M. at WCCC. Registration is necessary.
6. Received check in the amount of \$14,042.54 from Comcast for 4<sup>th</sup> quarter 2015 franchise fee.
7. Received meeting notice of the Westmoreland County Boroughs Association on March 31<sup>st</sup> at the Westmoreland Conservation District Office at 7:00 P.M. Guest speaker is a representative from Faith in Action program. RSVP is needed by March 24<sup>th</sup>.

## REPORT OF THE PUBLIC WORKS SUPERVISOR

No report

## REPORT OF THE ENGINEER

### 2016 Paving Project

Engineer Bove asked Council if they were consider a street project for 2016. Council discussed a project and stated it should be kept as a conservation project due to the expense of the Silvis Farm Road project that took place last year. All agreed the alley between Shop-N-Save and Locust Street should be on the high priority list. Engineer Bove and PWS Trout are to present a street list to Council for discussion.

## REPORT OF THE SOLICITOR

No report

## NEW BUSINESS – COMMITTEE REPORTS

### NEW BUSINESS

#### UCC Board Appointments Five Star Trail Appointment

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to appoint Robert Kimmick, Earl Null, John Hajdukiewicz, Don Crago and Todd Miller to the UCC Board for Appeals. This Board will meet whenever it is needed.

Motion carried.

## REPORT OF MAYOR DERCO

No report

## PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

No report

## FINANCE/HUMAN RESOURCES – VICE-PRESIDENT PALMQUIST

### PSAB Conference Registration

Motion by Vice-President Palmquist, seconded by Mr. Long, to authorize reservations for Council and the Borough Manager to attend the PSAB Conference being held in Hershey, June 5<sup>th</sup> – 8<sup>th</sup>.

Motion carried.

### PSAB Municipal List

Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to approve the listing of the Borough in the 2016 Pennsylvania State Association of Boroughs municipal yearbook at a cost of \$40.00.

Motion carried.

WCBA Program

Ad

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve a quarter page advertisement in the Westmoreland County Boroughs Association program at a cost of \$45.00.

Motion carried.

WCBA Banquet Reservations

Motion by Vice-President Palmquist, seconded by Mr. Long, to approve the reservations for the WCBA Banquet to be held on April 29, 2016.

Motion carried.

**PUBLIC WORKS/EQUIPMENT – MR. LONG**

Ratify CDBG Project

Motion by Mr. Long, seconded by Mrs. Mazurek, to ratify the signing of the confirmation letter for the CDBG grant for the installation of 51 ADA curb ramps in the Borough.

Motion carried.

Klingensmith Lane

Discussion was held whether Klingensmith Lane was a private road or a public road. Motion by Mr. Long, seconded by Vice-President Palmquist, to remove the word private from Klingensmith Lane.

Motion carried.

**RECREATION AND STORMWATER MANAGEMENT – MRS. NAUGLE**

Foothills Soccer Agreement

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to approve the Foothills Soccer Agreement.

Motion carried.

Recreation Fence Funding

Motion by Mrs. Naugle, seconded by Mr. Vastell, to approve the installation of fence at the ballfields in the amount of \$6,500.00. Funds from the Borough's capital improvement fund will be used.

Motion carried.

Seasonal Maintenance Employee

Announced the Borough is still looking for a seasonal maintenance employee for the Recreation Facility.

**BUILDINGS, GROUNDS AND WORKPLACE SAFETY – MR. VASTELL**

No report

**ORDINANCES/UCC – MRS. MAZUREK**

Sign Ordinance

Reported in the near future, the sign ordinance will be reviewed.

**REPORT OF PRESIDENT CRAGO**

Fire Department Activity List

President Crago presented the Fire Department's activity list for approval.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve the list as presented.

Motion carried.

**ADJOURNMENT**

President L. Crago announced the following dates:

- |          |                               |
|----------|-------------------------------|
| March 25 | - Holiday, Office Closed      |
| March 28 | - Agenda Meeting @ 7:00 P.M.  |
| April 4  | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President L. Crago adjourned the meeting.

Meeting adjourned at 8:37 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS  
Borough Manager

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Lloyd H. Crago, President  
YOUNGWOOD BOROUGH COUNCIL