

Thought for the Day – “As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them.”

~ John F. Kennedy

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mr. Hixson, Mrs. Klingensmith, Mr. Long, Mrs. Mazurek, Mrs. Naugle, Mayor Derco, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer

Mrs. Naugle opened the meeting with a prayer.

President Crago led the Pledge of Allegiance to the Flag.

Public Attendance – 14

EXECUTIVE SESSION

An executive session was held to discuss litigation. (7:02 P.M. – 7:12 P.M.)

PUBLIC HEARINGS

1. Robin Woodward-Long of 123 South 6th Street was present regarding having stop signs installed at the intersections of South 6th Street and Locust Street and South 5th Street and Locust Street.

Vice-President Palmquist stated the Committee is still looking into the matter.

2. Tom Schoaf of 308 North 5th Street was present to report the minutes from the September and October meetings were not on the website.

3. Linda Echard, was present requesting information and an apology letter in regards to a legal matter.

Solicitor Lampl reiterated the legal matter has been resolved. If Ms. Echard would like to discuss the matter, Council may consider setting up a meeting through the attorneys.

4. Ann Trump, owner of rental property, was present regarding the rental property ordinance. Mrs. Trump stated she is against the inspections. She explained if it's for the safety of residents, there should be concern about all home owners. Mrs. Trump expressed concern over the cost that could be incurred by the property owner. In addition, she questioned the parking portion of the ordinance.

5. Tom Schoaf of 308 North 5th Street was present concerning the rental ordinance. He expressed his concerns over the following: the renewal process and fees, the parking portion and the inspection of trailers.

6. Richard and Carrie Morchesky were present concerning the rental ordinance.

APPROVAL OF MINUTES

President Crago asked for additions or corrections to the Minutes of the October 5, 2015 regular meeting as presented.

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to approve the Minutes as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended October 31, 2015; total remitted for 2015 taxes \$3,815.55. The report from Berkheimer Tax Administrator for month ended October 31, 2015; Earned Income Tax, \$10,067.68; Local Service Tax, \$3,628.36.

Report of permits issued 10/01/2015 through 10/31/2015.

Report of Realty Transfers 09/01/2015 through 09/30/2015, check remitted in the amount of \$2,798.37.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period September 30, 2015.

General Fund Balance Sheet

Total Assets	\$1,186,787.05
Total Liabilities	161,879.71
Fund Balance 01/01/2015	-259,089.16
Retained Earnings	1,108,714.59
Income 09/30/2015	175,281.91
Fund Balance 09/30/2015	1,024,907.34
Total Liabilities & Funds	\$1,186,787.05

Income Statement

Total Revenues	\$ 93,294.02
Total Expenses	40,573.59
Total Income	52,720.43

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$344,185.53
Liquid Fuels Fund	53,086.88
Capital Improvement Fund - P & P	28,211.95
Fire Equipment & Apparatus	31,559.33
Act 13 Fund	15,163.14
Cemetery Fund	2,631.42
Cemetery Fund – Investment	13,840.08
Perpetual Care Fund	5,971.32
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,422.98
C.D.-Mellon Bank	4,373.53
Playground Fund	8,351.35
Building Fund	\$151,985.08

BILLS FOR APPROVAL

The Borough Manager presented Bills for Approval dated November 2, 2015, List 11-2015, General Fund - \$154,027.13.

Motion by Mr. Long, seconded by Mrs. Klingensmith, to approve the Bills List 11-2015 as presented.

Motion carried.

COMMUNICATIONS

1. Presented October Operations and Ordinance Enforcement reports submitted by Eric Trout.
2. No permits were issued during the month of October.
3. Received check in the amount of \$608.35 from Crown Communications for November rent.

REPORT OF THE PUBLIC WORKS SUPERVISOR

Snow Emergency Route

Announced the Snow Emergency Route is in effect from November 1st through December 31st.

Leaf Pick-Up

Announced leaf pick-up will begin on November 2nd. The schedule will be Monday/Tuesday North of Depot Street, Wednesday/Thursday South of Depot Street and Friday will be a make-up day.

REPORT OF THE ENGINEER

CDBG Funding

Reported two applications for CDBG Funding have been submitted to the County. The projects are the alley by Youngwood Commons from the dead end to Chestnut Street and 51 ADA curb ramps throughout town.

REPORT OF THE SOLICITOR

Ordinance No. 519

Solicitor Lampl reported the Ordinance was changed to reflect the biennial inspections per Council's recommendation. In addition, a landlord committee section was added. Discussion was held on the changes.

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Garbage/Recycling Contract

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to advertise for the garbage/recycling contract for 2016 with bids to be opened at the Agenda Meeting on November 23rd.

Motion carried.

REPORT OF MAYOR DERCO

Election Day

Reminded residents that Election Day is on November 3rd. Voting will take place at the Youngwood Volunteer Fire Department.

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

No report

PUBLIC WORKS/EQUIPMENT – VICE-PRESIDENT PALMQUIST

Act 13 Funds

Motion by Vice-President Palmquist, seconded by Mr. Long, to allocate the full amount of \$6,678.09 of 2013 Act 13 Funds to emergency preparedness/public safety.

Motion carried.

YABA Light-Up Night Road Closure Request

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to approve the request of YABA to close Depot Street between 3rd and 4th Streets from 3:00 P.M. to 9:00 P.M for the annual light up night.

Motion carried.

FINANCE/ADMINISTRATION – MR. LONG

2016 Proposed Budget

Motion by Mr. Long, seconded by Mr. Hixson, to approve the 2016 proposed budget as presented and advertise the same for public viewing. There is no tax increase proposed in the budget. Real Estate taxes will remain at 17 mills.

Motion carried.

Halloween Parade

Announced the Halloween Parade was a success. Mr. Long thanked the Fire Department, the Ladies Auxiliary and all who helped with the Halloween parade.

PARKS AND RECREATION – MRS. NAUGLE

No report

STORMWATER MANAGEMENT & WORKPLACE SAFETY – MR. HIXSON

No report

PERSONNEL/BOROUGH POLICIES AND PROCEDURES – MRS. MAZUREK

Hospitalization

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to approve the UPMC hospitalization plan with a \$500/\$1000 deductible and \$15.00 copays. This is change from the Borough's present plan.

Motion carried.

REPORT OF PRESIDENT L. CRAGO

Reported in the future, the Borough will be looking to relocate the Public Works Facility. He asked Council to think about possible locations and availability.

ADJOURNMENT

President L. Crago announced the following dates:

November 23	- Agenda Meeting @ 7:00 P.M.
November 26 & 27	- Holiday, Thanksgiving, OFFICE CLOSED
December 7	- Regular Meeting @ 7:00 P.M.

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 9:01 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Borough Manager

Lloyd H. Crago, President
YOUNGWOOD BOROUGH COUNCIL