

Thought for the Day – “It is easy to make a buck, it is a lot tougher to make a difference.”

~ Tom Brokaw

The Youngwood Borough Council held its regular session on the above date with the following members present:

President Crago, Vice-President Palmquist, Mrs. Klingensmith, Mr. Long, Mrs. Mazurek, Mrs. Naugle, Mayor Derco, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Trout and Borough Manager Schaefer

Mr. Hixson was absent.

Mr. Long opened the meeting with a prayer.

Mrs. Klingensmith led the Pledge of Allegiance to the Flag.

Public Attendance – 18

PUBLIC HEARINGS – STORMWATER MANAGEMENT

South 2nd Street Stormwater Project

Vice-President Palmquist reported the project entails replacing an 18” pipe with a 30” pipe. There is a concern with a silver maple tree that may need trimmed or removed.

Motion by Vice-President Palmquist, seconded by Mrs. Klingensmith, to award the 2nd Street stormwater project to Tom Miller Contracting in the amount of \$19,190.00 contingent upon obtaining an agreement with the property owner regarding the tree. Project is not to exceed \$30,000.00.

Motion carried.

North 8th Street Stormwater Project

Vice-President Palmquist reported the project entails replacing a smaller pipe with a 30” pipe. The project is to be completed in-house.

Motion by Vice-President Palmquist, seconded by Mr. Long, to proceed with the project. The project is not to exceed \$2,700.00.

Motion carried.

PUBLIC HEARINGS

1. Linda Echard, along with her attorney Les Mlakar, were present requesting an apology letter in regards to a legal situation.

Solicitor Lampl stated the legal matter has been resolved. There was no ill will or problems therefore no apology is necessary.

2. Bonnie Maron, property owner of 217 South 4th Street, was present to request a copy of a letter that was sent pertaining to a neighboring property owners’ tree. In addition, Ms. Maron stated in regards to the rental ordinance, she suggested exemptions for property owners who have yearly HUD inspections.

3. Les & Tina May of 714 South 8th Street were present regarding the rental property ordinance. Mr. May discussed the following issues: The Borough may become involved in Landlord/Tenant disputes; who would be responsible for completing the inspections; the cost of the inspection; and the interpretation of the checklist for the inspections.

4. Ann & Bud Trump, owners of rental property, were present regarding the rental property ordinance. The Trump’s expressed concern over the following; wet basements being a gray area, inspection should be free the first time, the difficulty of finding good renters, and focusing on single family dilapidated homes instead of rental properties.

5. Kathi Zaidan of 703 Chestnut Street was present concerning the rental ordinance. She explained bad landlords/bad tenants bring numerous problems to the community. She stated she agrees with Council and this helps to protect the good landlords.

6. Tom Schoaf of 308 North 5th Street was present concerning the rental ordinance. He expressed his concerns over the following: too many gray areas are on the list-it should be more specific; each building inspector has different interpretations of things; properties should

not need inspected every year unless a problem exists and the appeals process should be simple.

7. Clay Schoaf, owner of numerous rental properties, was present concerning the rental ordinance. He expressed the same concerns as those who spoke previously.

APPROVAL OF MINUTES

President Crago asked for additions or corrections to the Minutes of the September 8, 2015 regular meeting as presented.

Motion by Mr. Long, seconded by Vice-President Palmquist, to approve the Minutes as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Borough Manager distributed the report from Kenneth W. Reger for the period ended September 20, 2015; total remitted for 2015 taxes \$1,488.88. The report from Berkheimer Tax Administrator for month ended September 30, 2015; Earned Income Tax, \$25,318.21; Local Service Tax, \$2,921.62.

Report of permits issued 09/01/2015 through 09/30/2015.

Report of Realty Transfers 08/01/2015 through 08/31/2015, check remitted in the amount of \$4,191.84.

TREASURERS REPORT

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the period August 31, 2015.

General Fund Balance Sheet	
Total Assets	\$1,135,674.33
Total Liabilities	163,487.42
Fund Balance 01/01/2015	-259,089.16
Retained Earnings	1,108,714.59
Income 08/31/2015	122,561.48
Fund Balance 08/31/2015	972,186.91
Total Liabilities & Funds	\$1,135,674.33

Income Statement	
Total Revenues	\$ 91,441.53
Total Expenses	110,419.53
Total Income	-\$18,978.00

Treasurer's Report of Fund Balances	
Capital Improvement Fund – General	\$344,159.09
Liquid Fuels Fund	57,579.76
Capital Improvement Fund - P & P	27,602.55
Fire Equipment & Apparatus	31,559.33
Act 13 Fund	15,162.58
Cemetery Fund	2,631.33
Cemetery Fund – Investment	13,839.57
Perpetual Care Fund	5,971.10
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,422.98
C.D.-Mellon Bank	4,373.53
Playground Fund	8,350.40
Building Fund	\$151,973.21

BILLS FOR APPROVAL

The Borough Manager presented Bills for Approval dated October 5, 2015, List 10-2015, General Fund - \$38,756.98.

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to approve the Bills List 10-2015 as presented.

Motion carried.

COMMUNICATIONS

1. Presented September Operations and Ordinance Enforcement reports submitted by Eric Trout.

2. Received \$20.00 for permits issued during the month of August.

3. Received check in the amount of \$608.35 from Crown Communications for October rent.

4. Received check in the amount of \$6,514.24 from Westmoreland County Treasurer for 2015 3rd quarter delinquent tax collections.

5. Received meeting notice for Westmoreland County Boroughs Association on October 22nd at 7:00 P.M. at the Westmoreland Conservation District. Guest speaker is Jack Lawver, PSAB President. RSVP is necessary by October 19th.

6. Received check in the amount of \$17,892.19 for the 2015 Commonwealth allocation in benefit from the Non-Uniformed Pension Fund.

7. Received check in the amount of \$16,196.97 for the Commonwealth allocation supporting Volunteer Fire Relief Associations in benefit of the Youngwood Volunteer Fire Department Relief Associations in benefit of the Youngwood Volunteer Fire Department. The proceeds must be paid over within sixty (60) days.

8. Received check in the amount of \$964.55 from the PA Department of Revenue for the Public Utility Realty Tax for the year 2014.

9. Requested authorization for the Council President to sign the Transportation Impact Study Scoping Meeting Application for BFS Foods.

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to authorize the President to sign the TIS Application.

Motion carried.

REPORT OF THE PUBLIC WORKS SUPERVISOR

Updates

- Reported the North 6th Street MAWC Project has been completed.
- Crack sealing will begin in the middle of October. Reminded residents that roads may be closed during the process.

REPORT OF THE ENGINEER

CDBG Funding

Reported application for CDBG Funding is due by October 30th.

Motion by Mrs. Mazurek, seconded by Mr. Long, to submit the following projects for CDBG Funding consideration:

1. Alley located behind the 100 and 200 Blocks of South 3rd Street from Chestnut Street to dead end. (near the Youngwood Commons Plaza) Surveys will need completed.
2. Handicap ramps at various intersections.

Motion carried.

REPORT OF THE SOLICITOR

No report.

NEW BUSINESS – COMMITTEE REPORTS
NEW BUSINESS

Ordinance No. 518

Solicitor Lampl presented Ordinance No. 518 for adoption, reviewed and explained the ordinance for Council's consideration:

ORDINANCE NO. 518
AN ORDINANCE ADOPTING AND ENFORCING THE PENNSYLVANIA UNIFORM
CONSTRUCTION CODE

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to adopt Ordinance No. 518.

Motion carried.

Ordinance No. 519

Solicitor Lampl presented Ordinance No. 519 for adoption, reviewed and explained the ordinance for Council's consideration:

ORDINANCE NO. 519
AN ORDINANCE ADOPTING RENTAL PROPERTY REGULATIONS, RENTAL PROPERTY
CERTIFICATE OF OCCUPANCY AND REQUIREMENTS AND BUILDING NUMBERING
FOR ALL BUILDINGS IN THE BOROUGH

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to table Ordinance No. 519.

Motion carried.

REPORT OF MAYOR DERCO

No report

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

Newsletter

Reported the 4th quarter newsletter was mailed.

PUBLIC WORKS/EQUIPMENT – VICE-PRESIDENT PALMQUIST

Radar Speed Display

Motion by Vice-President Palmquist, seconded by Mr. Long, to purchase the Speed Alert 24 from All Traffic Solutions in the amount of \$14,885.00.

Mrs. Mazurek voted no.

Motion carried.

Tots-N-Tikes Road Closure Request

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to approve the request of Tots-N-Tikes to close South 8th Street from Depot Street to Chestnut Street and to close the Alley behind the center also from Depot Street to Chestnut Street on Friday, October 30th from 9:00 A.M. to 12:30 P.M. for a Halloween Trunk or Treat activity.

Motion carried.

FINANCE/ADMINISTRATION – MR. LONG

Budget Meetings

Reported the Finance Committee Meeting will be held on October 14th at 7:00 P.M.

Reported the Budget Committee Meeting will be held on October 21st at 7:00 P.M.

BNY Mellon – Building Payment

Motion by Mr. Long, seconded by Mrs. Klingensmith, to approve the GO Bond payment to BNY Mellon in the amount of 85,960.00.

Motion carried.

Keytex Energy

Motion by Mr. Long, seconded by Vice-President Palmquist, to ratify the agreement with WGL Energy Services for a 24 month period beginning December 2016 with a \$0.05449 per KWh rate.

Motion carried.

Halloween Parade

Announced the Halloween Parade will be on Saturday, October 31st at 6:00 P.M. with Trick or Treat following until 8:00 P.M.

PARKS AND RECREATION – MRS. NAUGLE

No report

STORMWATER MANAGEMENT & WORKPLACE SAFETY – MR. HIXSON

Absent

PERSONNEL/BOROUGH POLICIES AND PROCEDURES – MRS. MAZUREK

Seminar Request

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to authorize attendance for E. Trout and A. Erhard, Preventing Runovers and Backovers and Roadway Safety Plus-RS, October 6th from 8:30 A.M. to 2:30 P.M. in New Stanton. No cost.

Motion carried.

REPORT OF PRESIDENT L. CRAGO

No report

ADJOURNMENT

President L. Crago announced the following dates:

- | | |
|------------|----------------------------------|
| October 20 | - Authority Meeting @ 12:30 P.M. |
| October 21 | - Budget Meeting @ 7:00 P.M. |
| October 22 | - WCBA Meeting @ 7:00 P.M. |
| October 26 | - Agenda Meeting @ 7:00 P.M. |
| November 2 | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President Crago adjourned the meeting.

Meeting adjourned at 9:44 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Borough Manager

Lloyd H. Crago, President
YOUNGWOOD BOROUGH COUNCIL

