

*Thought for the Day – “Courage is the price that life exacts for granting peace.”  
~ Amelia Earhart*

The Youngwood Borough Council held its regular session on the above date with the following members present:

Vice-President Palmquist, Mr. Hixson, Mrs. Klingensmith, Mr. Long, Mrs. Mazurek, Mrs. Naugle, Mayor Derco, Engineer E. Bove, Solicitor Lampl and Borough Manager Schaefer

President Crago and Public Works Supervisor Trout were absent.

Mrs. Naugle opened the meeting with a prayer.

Mr. Hixson led the Pledge of Allegiance to the Flag.

Public Attendance – None

#### **PUBLIC HEARINGS**

None

#### **APPROVAL OF MINUTES**

Vice-President Palmquist asked for additions or corrections to the Minutes of the June 1, 2015 regular meeting as presented.

Motion by Mrs. Naugle, seconded by Mr. Hixson, to approve the Minutes as presented.

Motion carried.

#### **REPORT OF THE TAX COLLECTORS**

The Borough Manager distributed the report from Kenneth W. Reger for the period ended June 15, 2015; total remitted for 2015 taxes \$5,340.72. The Secretary distributed the report from Berkheimer Tax Administrator for month ended June 30, 2015, Earned Income Tax, \$28,935.75; Local Service Tax, \$4,579.22.

Report of permits issued 06/01/2015 through 06/30/2015.

Report of Realty Transfers 05/01/2015 through 05/31/2015, check remitted in the amount of \$1,889.43.

#### **TREASURERS REPORT**

The Borough Manager presented the financial report on the accrual basis for the General Fund, unaudited, for the periods January 31, 2015, February 28, 2015, March 31, 2015, April 30, 2015 and May 31, 2015 respectively. In addition, the budget comparisons were presented for the same periods.

#### General Fund Balance Sheet January 31, 2015

Total Assets	\$906,077.30
Total Liabilities	156,184.24
Fund Balance 01/01/2015	-259,089.16
Retained Earnings	1,108,714.59
Deficit 01/31/2015	99,732.37
Fund Balance 01/31/2015	749,893.06
Total Liabilities & Funds	\$906,077.30

#### Income Statement

Total Revenues	\$ 58,144.94
Total Expenses	66,089.05
Total Deficit	\$ 7,944.11

General Fund  
Balance Sheet  
February 28, 2015

Total Assets	\$904,972.84
Total Liabilities	168,352.36
Fund Balance 01/01/2015	-259,089.16
Retained Earnings	1,108,714.59
Deficit 02/28/2015	113,004.95
Fund Balance 02/28/2015	736,620.48
Total Liabilities & Funds	\$904,972.84

Income Statement

Total Revenues	\$ 71,212.49
Total Expenses	85,137.83
Total Deficit	\$ 13,925.34

General Fund  
Balance Sheet  
March 31, 2015

Total Assets	\$1,023,687.14
Total Liabilities	173,704.00
Fund Balance 01/01/2015	-259,089.16
Retained Earnings	1,108,714.59
Income 03/31/2015	357.71
Fund Balance 03/31/2015	849,983.14
Total Liabilities & Funds	\$1,023,687.14

Income Statement

Total Revenues	\$ 89,773.95
Total Expenses	66,225.02
Total Income	\$ 23,548.93

General Fund  
Balance Sheet  
April 30, 2015

Total Assets	\$1,153,723.55
Total Liabilities	168,088.09
Fund Balance 01/01/2015	-259,089.16
Retained Earnings	1,108,714.59
Income 04/30/2015	136,010.03
Fund Balance 04/30/2015	849,983.14
Total Liabilities & Funds	\$1,153,723.55

Income Statement

Total Revenues	\$ 212,352.37
Total Expenses	77,361.93
Total Income	\$ 134,990.44

General Fund  
Balance Sheet  
May 31, 2015

Total Assets	\$1,287,491.79
Total Liabilities	166,046.98
Fund Balance 01/01/2015	-259,089.16
Retained Earnings	1,108,714.59
Income 05/31/2015	271,819.38
Fund Balance 05/31/2015	1,121,444.81
Total Liabilities & Funds	\$1,287,491.79

Income Statement

Total Revenues	\$ 205,106.77
Total Expenses	69,864.84
Total Income	\$ 135,241.93

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$338,499.27
Liquid Fuels Fund	146,289.31
Capital Improvement Fund - P & P	25,774.38
Fire Equipment & Apparatus	31,555.67
Act 13 Fund	15,160.82
Cemetery Fund	5,717.99
Cemetery Fund – Investment	19,837.36
Perpetual Care Fund	5,947.34
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,417.62
C.D.-Mellon Bank	4,373.53
Playground Fund	8,349.46
Building Fund	\$151,936.03

**BILLS FOR APPROVAL**

The Borough Manager presented Bills for Approval dated July 6, 2015, List 07-2015, General Fund - \$34,963.23.

Motion by Mrs. Klingensmith, seconded by Mrs. Klingensmith, to approve the Bills List 07-2015 as presented.

Motion carried.

**COMMUNICATIONS**

1. Presented June Operations and Ordinance Enforcement reports submitted by Eric Trout.
2. No permits were issued during the month of June.
3. Received check in the amount of \$608.35 from Crown Communications for July rent.
4. Received check in the amount of \$9,403.50 from Westmoreland County Tax Claim Bureau for 2<sup>nd</sup> quarter delinquent tax collections.
5. Received sign request for Somerset Trust Co. It was reviewed for Council.
6. Received a request from Tax Collector Ken Reger for a real estate tax refund in the amount of \$415.84 for Rex D. and Kathy L. Manglos.

Motion by Mr. Long, seconded by Mrs. Klingensmith, to approve the refund.  
Motion carried.

**REPORT OF THE PUBLIC WORKS SUPERVISOR**

Absent

**REPORT OF THE ENGINEER**

Silvis Farm Road Project

Reported the project went well and is almost completed. The road still needs to be sealed. A one year maintenance bond has been received in the amount of \$43,122.13.

Motion by Mr. Long, seconded by Mrs. Mazurek, to approve payment to Derry Construction Company in the amount of \$204,831.13. Retainage in the amount of \$10,780.53 was withhold from the total amount due.

Motion carried.

**REPORT OF THE SOLICITOR**

Reported the proposed housing ordinance and uniform construction ordinance are still being worked on.

**NEW BUSINESS – COMMITTEE REPORTS**

**NEW BUSINESS**

Resolution No. 05-2015 – Community Plan

Motion by Mrs. Naugle, seconded by Mrs. Mazurek, to adopt Resolution No. 05-2015, pertaining to the Borough of Youngwood Council and staff being active participants in the development of a community plan through a steering committee created by Council.

Motion carried.

**REPORT OF MAYOR DERCO**

Community Picnic

Announced the Community Picnic will be held on Saturday, August 1<sup>st</sup> from Noon to 5:00 P.M. at the Youngwood Area Park & Pool.

**PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH**

No report

**PUBLIC WORKS/EQUIPMENT – VICE-PRESIDENT PALMQUIST**

MAWC Project

Reported he spoke with a representative from the MAWC and the project is moving slow.

Speed Trailer

Reported the committee will be pricing a speed trailer that can be moved throughout the Borough.

**FINANCE/ADMINISTRATION – MR. LONG**

Municipal Insurance

Motion by Mr. Long, seconded by Mrs. Klingensmith, to ratify the renewal of the Municipal/Auto/Public Official Liability insurance through National Casualty in the amount of \$28,303.00.

Motion carried.

Park & Pool Update

Reported at the last pool board meeting it was requested for the board to provide a list of duties for the pool manager. In addition, it was asked if vending machines could be an option at the pool as well as accepting payments via a website for passes and pavilion rentals.

**PARKS AND RECREATION – MRS. NAUGLE**

No report

**STORMWATER MANAGEMENT & WORKPLACE SAFETY – MR. HIXSON**

No report

**PERSONNEL/BOROUGH POLICIES AND PROCEDURES – MRS. MAZUREK**

Part-time Clerical

Announced the Borough will be accepting applications/resumes for a part-time clerical position in the Borough office.

**REPORT OF PRESIDENT L. CRAGO**

Absent

**ADJOURNMENT**

President L. Crago announced the following dates:

- |             |                               |
|-------------|-------------------------------|
| July 6 - 11 | - Fireman's Carnival          |
| July 27     | - Agenda Meeting @ 7:00 P.M.  |
| August 1    | - Community Picnic            |
| August 3    | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, Vice-President Palmquist adjourned the meeting.

Meeting adjourned at 8:34 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS  
Borough Manager

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Lloyd H. Crago, President  
YOUNGWOOD BOROUGH COUNCIL