

Thought for the Day – “Success is a ladder you cannot climb with your hands in your pockets!”

~ Anonymous

The Youngwood Borough Council held its regular session on the above date with the following members present:

President L. Crago, Vice-President Palmquist, Mr. Hixson, Mrs. Klingensmith, Mrs. Mazurek, Mrs. Naugle, Mayor Derco, Engineer E. Bove, Solicitor Lampl, Interim Public Works Supervisor Trout and Secretary-Treasurer Schaefer

Mr. Hixson opened the meeting with a prayer.
Mr. Long led the Pledge of Allegiance to the Flag.
Public Attendance – 7

PUBLIC HEARINGS – STORMWATER MANAGEMENT

Interim Public Works Supervisor Trout reported the catch basins are being continuously cleaned.

PUBLIC HEARINGS

1. John Hajdeciewicz of 19 North 4th Street was present regarding the curbs on 3rd and 4th Street. He stated all curbs should be handicap accessible.
2. Bruce Baker of 234 South 5th Street was present and stated “he just moved here and it’s a good town.”
3. George Brown, property owner along Depot Street, was present regarding the garbage being dumped along the road and his property.

APPROVAL OF MINUTES

President L. Crago asked for additions or corrections to the Minutes of the March 2, 2015 regular meeting as presented.

Motion by Mr. Long, seconded by Mrs. Naugle, to approve the Minutes as presented.
Motion carried.

REPORT OF THE TAX COLLECTORS

The Secretary distributed the report from Kenneth W. Reger for the period ended March 29, 2015; total remitted for 2015 taxes \$62,069.28. The Secretary distributed the report from Berkheimer Tax Administrator for month ended March 31, 2015, Earned Income Tax, \$18,368.23; Local Service Tax, \$2,796.69.

Report of permits issued 03/01/2015 through 03/31/2015.

Report of Realty Transfers 02/01/2015 through 02/28/2015, check remitted in the amount of \$577.50.

TREASURERS REPORT

Treasurer's Report of Fund Balances

Capital Improvement Fund – General	\$338,419.11
Liquid Fuels Fund	158,448.15
Capital Improvement Fund - P & P	24,554.85
Fire Equipment & Apparatus	31,552.13
Act 13 Fund	15,159.12
Cemetery Fund	2,310.46
Cemetery Fund – Investment	19,835.14
Perpetual Care Fund	5,946.47
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,412.26
C.D.-Mellon Bank	4,373.53
Playground Fund	8,348.54
Building Fund	\$151,900.05

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated April 2, 2015, List 04-2015, General Fund - \$187,886.10.

Motion by Mrs. Klingensmith, seconded by Mrs. Mazurek, to approve the Bills List 04-2015 as presented.

Motion carried.

COMMUNICATIONS

1. Presented March Operations and Ordinance Enforcement reports submitted by Eric Trout.
2. No permits were issued during the month of March.
3. Received check in the amount of \$608.35 from Crown Communications for April rent.
4. Received sign permit from Sheetz. Secretary Schaefer reviewed the permit information.
5. Received \$2,448.00 for Act 101 Recycling Program Performance Grant for the year 2012 and \$3,129.00 for the year 2013.
6. Received Park & Pool Board meeting minutes for February 18th and March 30th.
7. Received letter from Professional Cremation Service. Secretary Schaefer read the letter.
8. Received PA Department of Transportation Bridge Inspection Reports as submitted by Pennoni Associates Inc.

REPORT OF THE INTERIM PUBLIC WORKS SUPERVISOR

Parklet

Discussion was held on the parklet project. The various stages and input from Council.

REPORT OF THE ENGINEER

Stormwater Project – South 2nd Street

Motion by Mr. Long, seconded by Vice-President Palmquist, authorizing the Engineer to obtain a minimum of four quotes for 24" and 30" pipe for the South 2nd Street stormwater project.

Motion carried.

Silvis Farm Road

Reported bids will be opened at the May 4, 2015 Council meeting.

Brown Subdivision Plan

Motion by Mrs. Mazurek, seconded by Mrs. Klingensmith, to authorize the President and Secretary to sign the Brown subdivision plan.

Motion carried.

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Ordinance No. 517

Solicitor Lampl presented Ordinance No. 517 for adoption, reviewed the ordinance for Council's consideration:

ORDINANCE NO. 517

AN ORDINANCE CREATING THE ADMINISTRATIVE OFFICE OF BOROUGH MANAGER;
ESTABLISHING PRAMETERS FOR THE APPOINTMENT, REMOVAL OF, DUTIES OF AND
OTHER ASPECTS OF THE OFFICE OF THE BOROUGH MANAGER

Motion by Mrs. Mazurek, seconded by Mrs. Naugle, to adopt Ordinance No. 517.

Motion carried.

REPORT OF MAYOR DERCO

Announced Earth Day Clean-up will be held on April 18th from 8:00 A.M. to 12:00 P.M. Volunteers will meet at the Borough Office.

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

Newsletter

Announced the newsletter has been mailed.

PUBLIC WORKS/EQUIPMENT – VICE-PRESIDENT PALMQUIST

Street Sweeper

Motion by Vice-President Palmquist, seconded by Mr. Long, to proceed with the quote from Webb's Service Center in the amount of \$5,867.95 for the street sweeper transmission repair.

Motion carried.

Public Works Supervisor

Motion by Vice-President Palmquist, seconded by Mrs. Mazurek, to hire Eric Trout as Public Works Supervisor at a wage of \$20.25/hour. Mr. Trout will be a salaried employee.

Motion carried.

FINANCE/ADMINISTRATION – MR. LONG

WCBA Banquet Reservations

Motion by Mr. Long, seconded by Mrs. Klingensmith, to approve the reservations for the WCBA banquet to be held on May 1, 2015.

Motion carried.

GO Bond Interest Payment

Motion by Mr. Long, seconded by Vice-President Palmquist, to approve the interest payment in the amount of \$30,960.00 to BNY Mellon.

Motion carried.

PARKS AND RECREATION – MRS. NAUGLE

Concession Stand Employees

Motion by Mrs. Naugle, seconded by Mr. Long, to approve Sarah Powell and Janine Petersen as seasonal recreation concession stand employees upon the recommendation of the Recreation Board.

Motion carried.

STORMWATER MANAGEMENT & WORKPLACE SAFETY – MR. HIXSON

No report

PERSONNEL/BOROUGH POLICIES AND PROCEDURES – MRS. MAZUREK

Recreation Employee

Motion by Mrs. Mazurek, seconded by Mrs. Klingensmith, to hire Nicholas Holtzer as a seasonal recreation maintenance employee.

Motion carried.

Borough Manager

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to appoint Diane Schaefer as Borough Manager.

Motion carried.

Administrative Assistant

Motion by Mrs. Mazurek, seconded by Mr. Long, to hire Shannon Moore as a fulltime administrative assistant. At this time, wages will be split 50/50 between the Authority and the Borough.

Motion carried.

REPORT OF PRESIDENT L. CRAGO

PSAB Appointment

President Crago appointed Mr. Long as the voting delegate and Mrs. Klingensmith as the alternate voting delegate for the PSAB annual conference.

ADJOURNMENT

President L. Crago announced the following dates:

- April 27 - Agenda Meeting @ 7:00 P.M.
- May 4 - Regular Meeting @ 7:00 P.M.

With no further business to come before Council, President L. Crago adjourned the meeting.

Meeting adjourned at 8:31 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Secretary-Treasurer

Lloyd H. Crago, President
YOUNGWOOD BOROUGH COUNCIL