

*Thought for the Day – “The way to get started is to quit talking and begin doing.”
~ Anonymous*

The Youngwood Borough Council held its regular session on the above date with the following members present:

President L. Crago, Vice-President Palmquist, Mr. Hixson, Mrs. Klingensmith, Mr. Long, Mrs. Mazurek, Mrs. Naugle, Engineer E. Bove, Solicitor Lampl, Public Works Supervisor Storey Jr. and Secretary-Treasurer Schaefer

Mayor Derco was absent.

Mrs. Mazurek opened the meeting with a prayer.

Mr. Hixson led the Pledge of Allegiance to the Flag.

Public Attendance – 5

PUBLIC HEARINGS

1. Dave Nobile from Nobile’s Restaurant was present concerning grease traps. He stated there is such a small amount of businesses/churches that he doesn’t feel it’s creating the back-up problem.

Engineer Bove stated that every Authority has a grease trap ordinance.

Discussion was held on the size and estimated cost for the traps.

Bill Genard, representing the Authority, explained they are more than willing to work with the businesses by implementing a payment plan.

2. John Hajdukiewicz of 19 North 4th Street was present to congratulate Dave Hixson. In addition, he stated he would like to see the Borough get involved with the Wounded Warrior Project.

ANNUAL APPOINTMENTS

Motion by Mrs. Mazurek, seconded by Vice-President Palmquist, to appoint the following:

Auditor - DeBlasio & DeBlasio

Engineer – Bove Engineering Company

Solicitor – Elsie Lampl, Attorney at Law

Five Star Trail – Bill Brandt

Sewage Enforcement Officer – Emil Bove, Primary; Mike Stack, Alternate

Vacancy Board – Robin Long

Motion carried.

APPROVAL OF MINUTES

President L. Crago asked for additions or corrections to the Minutes of the December 1, 2014 regular meeting and the December 22, 2014, special meeting as presented.

Motion by Mr. Long, seconded by Mrs. Klingensmith, to approve the Minutes as presented.

Motion carried.

REPORT OF THE TAX COLLECTORS

The Secretary distributed the report from Kenneth W. Reger for the period ended December 31, 2014; total remitted for 2014 taxes \$6,433.40. The Secretary distributed the report from Berkheimer Tax Administrator for month ended December 31, 2014, Earned Income Tax, \$20,016.97; Local Service Tax, \$2,999.17.

Report of permits issued 12/01/2014 through 12/31/2014.

Report of Realty Transfers 11/01/2014 through 11/30/2014 and check remitted in the amount of \$2,096.12.

TREASURERS REPORT

The Secretary presented the financial report on the accrual basis for the General Fund, unaudited for the periods ended November 30, 2014.

<u>General Fund</u> <u>Balance Sheet</u>	
Total Assets	\$1,971,008.72
Total Liabilities	223,259.44
Capital Fund Balance	2,341,186.24
Fund Balance 01/01/2014	442,546.18
Retained Earnings	-1,150,643.03
Fund Balance 2	73,175.08
Income 11/30/2014	41,484.81
Fund Balance 11/30/2014	1,747,749.28
Total Liabilities & Funds	\$1,971,008.72

<u>Income Statement</u>	
Total Revenues	\$ 63,111.81
Total Expenses	72,284.65
Total Deficit	<u>\$ -9,172.84</u>

<u>Treasurer's Report of Fund Balances</u>	
Capital Improvement Fund – General	\$430,262.84
Liquid Fuels Fund	80,709.88
Capital Improvement Fund - P & P	22,118.84
Fire Equipment & Apparatus	5,813.56
Act 13 Fund	22,682.23
Cemetery Fund	5,919.88
Cemetery Fund – Investment	19,832.91
Perpetual Care Fund	5,627.69
Perpetual Care – C.D.	5,849.48
Perpetual Care – C.D.	7,406.90
C.D.-Mellon Bank	4,413.90
Playground Fund	6,771.69
Building Fund	\$151,861.17

BUDGET COMPARISON

The Secretary presented the budget comparison for the General Fund for the period ending November 30, 2014.

BILLS FOR APPROVAL

The secretary presented Bills for Approval dated January 5, 2015, List 01-2015, General Fund - \$159,347.05.

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to approve the Bills List 01-2015 as presented.

Motion carried.

COMMUNICATIONS

1. Presented December Operations and Ordinance Enforcement reports submitted by John Storey Jr.
2. Received \$88.00 in revenue for permits issued during the month of December.
3. Received check in the amount of \$608.35 from Crown Communications for January rent.
4. Received check in the amount of \$3,750.94 from Westmoreland County Treasurer for 4th quarter tax delinquents.

5. Received letter dated January 5, 2015 from resident Wes Johnson regarding and alley and a sewer line. Secretary Schaefer read the letter.

Discussion was held regarding fixing the alley. PWS Storey Jr. is to contact Mr. Johnson. The Authority will look at the sewer line issue.

6. Received information from Chris Brewer regarding the Borough's general obligation bond. Secretary Schaefer presented the information to Council.

7. Presented information regarding the two Ford Rangers that were placed on Muncibid.

Motion by Mr. Long, seconded by Mrs. Mazurek, to accept the bids for the trucks.

Motion carried.

REPORT OF THE PUBLIC WORKS SUPERVISOR

Emergency Management

Reported the Borough will need to accept and adopt Westmoreland County's Hazard Mitigation Plan. In addition, all of Council will need to become NIMS compliant. Each person will have to complete the on-line test to become NIMS 100 and NIMS 700 compliant.

Youngwood Commons Update

Reported a meeting is in the process of being scheduled regarding signage, etc.

Borough Logo

Presented various designs of a logo. Discussion followed. He will have more at the Agenda Meeting per recommendations.

South 10th Street Complaint

He has monitored and still sees no problems.

REPORT OF THE ENGINEER

No report

REPORT OF THE SOLICITOR

No report

NEW BUSINESS – COMMITTEE REPORTS

NEW BUSINESS

Resolutions

Motion by Vice-President Palmquist, seconded by Mrs. Naugle, to adopt the following Resolutions:

Resolution No. 01-2015 – authorizes the payment of one mill of collected real estate tax for the year 2015 to the Youngwood Borough Fire Department equipment and apparatus improvement fund.

Resolution No. 02-2015 – to designate Diane M. Schaefer as Chief Administrative Officer of the Borough of Youngwood Pension Plans, Pennsylvania Municipal Retirement System Uniform and Non-Uniform Pension Plans.

Resolution No. 03-2015 – to authorize five mills of collected real estate tax for the year 2015 to the bond payment for the Youngwood Borough Building.

Motion carried.

REPORT OF MAYOR DERCO

Absent

PUBLIC RELATIONS/COMMUNITY DEVELOPMENT – MRS. KLINGENSMITH

Newsletter

Announced the first quarter newsletter has been mailed.

PUBLIC WORKS/EQUIPMENT – VICE-PRESIDENT PALMQUIST

No report

FINANCE/ADMINISTRATION – MR. LONG

IRS Mileage Rate

Motion by Mr. Long, seconded by Vice-President Palmquist, to use the IRS mileage rate of 57.5 cents/mile.

Motion carried.

PARKS AND RECREATION – MRS. NAUGLE

No report

STORMWATER MANAGEMENT & WORKPLACE SAFETY – MR. HIXSON

No report

PERSONNEL/BOROUGH POLICIES AND PROCEDURES – MRS. MAZUREK

Authority Appointment

Motion by Mrs. Mazurek, seconded by Mrs. Klingensmith, to appoint Louis Bompiani to the Authority Board. Term to expire December 31, 2019.

REPORT OF PRESIDENT L. CRAGO

Fire Department

Presented the 2014 Youngwood Volunteer Fire Department report. They responded to a total of 523 calls during the year.

ADJOURNMENT

President L. Crago announced the following dates:

- | | |
|------------|----------------------------------|
| January 20 | - Authority Meeting @ 12:30 P.M. |
| January 26 | - Agenda Meeting @ 7:00 P.M. |
| February 2 | - Regular Meeting @ 7:00 P.M. |

With no further business to come before Council, President L. Crago adjourned the meeting.

Meeting adjourned at 8:16 P.M.

Respectfully submitted,

Diane M. Schaefer, CMC, CBO, CGS
Secretary-Treasurer

Lloyd H. Crago, President
YOUNGWOOD BOROUGH COUNCIL